

 **Kirriemuir District Agricultural Association**

[**www.kirriemuirshow.co.uk**](http://www.kirriemuir-show.co.uk/)

**Facebook: @kirrieshow**

**Instagram: @kirrieshow**

**KIRRIEMUIR SHOW – SATURDAY 13th JULY 2024**

 **TRADE STAND APPLICATION**

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| Please complete the following information to indicate your interest in a trade stand at the 2024 show. Once reviewed, we will send you a confirmation along with your invoice.  |
| **COMPANY DETAILS**  |
| **Company Name**  |   |
| **Contact Name**  |   |
| **Address**  |     |
| **Post Code**  |   |
| **Email Address**  |   |
| **Contact Number**  |   |
| **Please describe what you will be promoting** |  |
| **Facebook business page details**  |   |
| **Instagram business page** **details**  |       |
| **TRADE STAND**  |
| **TRADE STAND** **SIZE**  | **6 X 5 METRES IS THE** **STANDARD STAND SIZE AT £80****NB: WE CAN ACCOMMODATE DEPTH OF UP TO 9M WITH THE STANDARD PACKAGE** |   |
|  | **IF YOU REQUIRE ADDITIONAL** **FRONTAGE, THIS IS CHARGED AT** **£12 PER METRE** **PLEASE ADVISE HOW MANY** **ADDITIONAL FRONTAGE METRES YOU** **REQUIRE**  |  |
| **IF YOU REQUIRE ADDITIONAL** **DEPTH (OVER 9 METRES), THIS IS** **CHARGED AT £1 PER METRE** **PLEASE ADVISE HOW MANY** **ADDITIONAL METRES DEPTH YOU** **REQUIRE**  |  |
| **ADVERTISING**  |
| **WOULD YOU LIKE** **TO ADVERTISE IN OUR SHOW SCHEDULE?**  | HALF PAGE**PRICE - £65.00**  |   |
| FULL PAGE **PRICE - £100.00**  |   |
| **SPONSORSHIP PACKAGES (SEE SEPARATE INFO SHEET)** | **WE HOPE YOU WOULD BE WILLING TO SPONSOR THE SHOW – IF SO, PLEASE INDICATE WHICH PACKAGE YOU WOULD LIKE**  |  |
| **ADDITIONAL INFORMATION**  |
| **Please indicate any other specific requests or conditions below**  |

# TRADE STAND RISK ASSESSMENT

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| In accordance with the **Management of Health & Safety at Work Regulations 1999,** please complete the following information and return with your trade stand application. Please note we MUST hold a completed risk assessment for your stand prior to show day. Thank you for your cooperation and support.  |
| **TRADE STAND DETAILS**  |
| **COMPANY NAME**  |   |
| **PERSONS AT RISK (Please indicate all that apply)**  | PUBLIC  | CONTRACTOR  | STAND HOLDER/STAFF  |
|   |   |   |
| **COMPLETED BY (PLEASE PRINT)**  |   |
| **SIGNATURE**  |   |
| **DATE**  |   |
| **PLEASE CONSIDER ALL RISKS ASSOCIATED WITH YOUR INVOLVEMENT AT OUR SHOW AND COMPLETE THE FOLLOWING ASSESSMENT SHEET**  |
| **Sub Activity**  | **Hazard(s)**  | **Control Measures**  | **Potential Consequence**  | **Risk Rating** (Severity **x** Likelihood) Low/Medium/High  |
| **Example** **Setting up a stand**  | **Person striking against object** **Person falls from a height**  | **Safe systems of work, instruction & training.** **Personal Protection equipment required.** **Supervision required**  | **Strains, sprains, back injuries, fractures, fatigue cuts and bruises**  | **Low**  |
|   |   |   |   |   |
|   |   |   |   |   |
|  |   |   |   |   |
|   |   |   |   |   |
| **GENERAL DATA PROTECTION REGULATION (GDPR)** **Trade Stand data is held both as a hard copy (paper) and electronically (on computer) by the Show Secretary.** **We keep personal data so that we can contact entrants regarding KDDA business, for example, information about the show, events, meetings etc and occasionally information which we believe may be of interest to our members.** **We DO NOT share member’s data with any other organisation or third parties.** **Please tick the box if you agree that KDDA can use your personal data as described above.**  |
|  |  | *Under the GDPR legislation, you can withdraw permission for KDDA to hold your data* *at any time but we would no longer be able to contact you and keep you informed of KDDA activities.*  |
| **NB:**  |
| Signed:  |   |
| Date:  |   |

**PLEASE RETURN THE FOLLOWING**

1. **APPLICATION FORM**
2. **COMPLETED RISK ASSESSMENT**
3. **COPY OF YOUR PUBLIC LIABILITY INSURANCE**